



FAEP BOARD MEETING Minutes
March 28, 2022
12:00 noon (EST)

I. Call to Order

II. Roll Call

Name	Attendance	Proxy
Elva Peppers– President & At Large Member Tallahassee	x	
Ryan Goldman – Past President South Florida	x	
Gina Chiello – Vice President Treasure Coast Chapter		
Kelley Samuels – Treasurer & At Large Member Central Florida	x	
Jen Savaro – Secretary South Chapter		
Bruce Hasbrouck – Parliamentarian* Tampa Bay		
Teri Hasbrouck – Administrator* Tampa Bay		
David Wood – Northeast Chapter		
Mike Cobb– Northwest Chapter	x	
Emma Berger Fain– Southwest Chapter		
Brian Bendis – Tampa Bay Chapter	x	
Joshua Hirten – Central Chapter	x	
Tim Perry – At Large Member, NAEP Rep Tallahassee	x	
Joe Penta – At Large Member Treasure Coast Chapter		
Jane Gregory – At Large Member		
Don Medellin – Treasure Coast Chapter	x	
Susan Martin - Treasure Coast Chapter	x	

A majority of the board or their proxies shall constitute a quorum. A quorum was present at roll call.

*Non-voting position.

III. Approval of Prior Meeting Minutes

- a. The meeting minutes from the Feb 28, 2022 were unanimously approved with Ryan Goldman making a motion for approval and Kelley Samuels seconding the motion.

IV. Treasurer’s Report (Kelley)

- a. Wells Fargo: \$25,000
- b. Bank United: \$26,000
- c. Transactions were related to chapter dues; no unusual expenses

- d. **May 1st Filing Deadline for SunBiz. \$400 penalty**, Chapters are responsible for completing this. FAEP will reimburse the registration fee. Bruce to provide guidance.
- e. **Elva to forward forms for chapter reimbursements (up to \$1,000) to Kelley who will provide membership fund reimbursement forms directly to each chapter's treasurer.**

V. Administrator's Report

- a. Chapter representatives to continue to reach out to non-renewals
- b. Membership is at 672

VI. Old Business

a. Conferences

- i. **2022** NAEP conference in Fort Lauderdale (Tim) May 16-19, 2022
 - 1. Sponsorship Matrix
 - a. Available – distribute to chapters
 - b. Need volunteers to secure sponsors
 - 2. Volunteers
 - a. Day of event volunteers may be needed mainly for field trips and dine around. Ryan Goldman has identified 4 people who would like to volunteer
 - b. Conference planner will identify needs later what volunteers are needed.
 - 3. They are looking at doing a dine-around event where people will sign up & be shuttled. Alternative is to provide list and addresses of places to go on your own.
 - 4. In-person FAEP meeting at conference Thursday 12-2:00
 - 5. Don asked if the sponsorship info was on the FAEP website. **Teri to review and post on website and Chapters to post on FB and Linked In accounts.**
- ii. **2023** Hosted by Tallahassee Chapter May 2023 dates
 - Tim Perry & Elva Peppers looked at one venue Friday and will look at the other two options in the next weeks.

VII. New Business

a. Board Goals

- 1. **Increase membership (860) Currently +674**
 - ii. We are currently 188 people short of the goal.
 - iii. In order to promote corporate/group memberships an email will go out with an announcement. The sign up process seems to still be cumbersome, but Joshua Hirten & Teri and Elva Peppers are working on remedies. Ideas or experiences are welcome.
 - iv. Do
 - v. Continue to follow up with a personal note to non-renewals (each chapter)
 - vi. Membership growth committee - (Ryan, Elva, Brian, Jane, Teri) Team to set up dates for meetings. **Ryan to try again to set up call times with the group.**
 - vii. Explore hiring of outside help to do a campaign and exploring ways to video and post meetings/webinars on members only FAEP website –**FSU contact is going to**

forward Elva's info to some intern candidates. And Ryan to contact some intern candidates with his college contacts (Nova, FIU, FAU, Miami, Keys College)

2. Professional Training

- i. Offer training sessions around state to members only (soils, phase 1 ESA, PFAS, UMAM, Wetland, etc)
 1. Soils Course to be the first training provided by FAEP to the chapters. Travis Richardson is willing to do this training for FAEP
 - How many? A decision was not made, but South and treasure Coast felt like they could combine a two -day training in Palm Coast.
 - Southwest just had a training so they would likely be later on the list for another session. Envision taking 2 years to make the class around the state. Second course to be Phase 1 ESA. FAEP needs to be sure to serve as many types of professionals to maintain value.
 - Depending on sign ups 1-2 days because the class is limited to 15 people per session
 - Cost: \$90 per half day session (intro & advanced) His fee \$2K for one day; the training would be open to members only with the option of becoming a member to take the class.
 - Tally first session has been set for May 10th & 11th
 - Tampa Bay chapter is having trouble filling spots for an April 18-21 Richard Chinn WD class. The cost is \$1,000, which is a 20% discount. Wants to open it up to statewide FAEP members. **Brian to send Melanie, who is the organizer, a note to contact Elva Peppers.**
 - ii. Offer member-only recorded videos of chapter presentations
 - Possible media intern to assist with setup for recording - EP contacted FSU- **received two names of people to contact, however may not be type of help we need.**
3. **Beacon Publication and Articles Goal** – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) **Central, Northeast, Northwest, South**; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue (articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast
 4. **Additional Member Benefits (suggestions)**
skipped
 5. **State Sponsored Student Scholarship**
skipped
 6. **State Coordinated Community Service Day/Event**
skipped
 7. **Ways to promote FAEP -skipped**
 - i. Attendance at Other conferences (booth/flyers/give aways)
 - ii. Swag items
 - iii. Awards program
 - iv. Calendar
 - v. Diversity programs/Women in Science/Young Professionals

VIII. Chapter Discussions –

- a. Tallahassee –Tim; legislative update in March; will have social 4/21 with presentation of the student scholarship.
- b. Tampa Bay – Brian; had a luncheon-FWC Gulf of Mexico Research on fish- had a social with about 60 people attending; April 20 will be meeting about karst at Weeki Wachee; Richard Chinn wetland training
- c. Treasure Coast – Don- Had Loxahatchee walk/run; Eric Schwatz will be speaking about turtles
- d. Central – Tim- April 9 Cleanup planned; talk about environmental careers; PSG
- e. Northeast - none
- f. Northwest – Mike: Hybrid lunch & learn on using old data to do new mapping/research
- g. Southwest none
- h. South – Ryan- Keys botanical walk with a naturalist; applying for grant funding for additional coral nursery tanks; having a booth at the Tortuga Music Festival

IX. Upcoming Meeting – April 25, at noon

X. Adjournment 1:12 PM