



FAEP BOARD MEETING MINUTES
February 22, 2021
12:00 noon (EST)
GoTo Meeting and Conference Call

I. Call to Order

II. Roll Call

Name	Attendance	Proxy
Ryan Goldman – President & At Large Member	X	
Amy Guilfoyle – Past President	X	
Elva Peppers – Vice President & At Large Member & Tallahassee Chapter	X	
Kelley Samuels – Treasurer & At Large Member	X	
Jen Savaro – Secretary & South Chapter	X	
Bruce Hasbrouck – Parliamentarian*	X	
Teri Hasbrouck – Administrator*	X	
David Wood – Northeast Chapter	X	
Mike Cobb– Northwest Chapter	X	
Emma Fain– Southwest Chapter	X	
Scott Graf – Tampa Bay Chapter	X	
Gina Chiello – Treasure Coast Chapter	X	
Joshua Hirten – Central Chapter		
Tim Perry – At Large Member, NAEP Rep	X	
Joe Penta – At Large Member		
Jill King – At Large Member	X	
George Sprehn – At Large Member	X	

A majority of the board or their proxies shall constitute a quorum. A quorum was present. *Non-voting position.

III. Approval of Prior Meeting Minutes

- a) Gina made a motion to approve the January 2021 meeting minutes, Tim seconded; all were in favor, none opposed, none abstained, motion passed.

IV. Past President's Report (Tim)

- a) NAEP 2021 conference (May 2021): The call for abstracts deadline is today 2/22/21
- b) NAEP has started a podcast: www.environmentalprofessionalsradio.com.
Contact the host, Laura if interested: laura@environmentalprofessionalsradio.com

V. VP's Report (Elva)

- a) Nothing to report.

VI. Secretary's Report (Jen)

- a) Nothing to report.

VII. Treasurer's Report (Kelley)

- a. Bruce indicated there was income from several group memberships. Biotech only paid FAEP membership dues. Routine expenses and annual credit card fee.
- b. Wells Fargo: \$
- c. Bank United: \$

VIII. Administrator's Report (Teri / Bruce)

- a. Processed 83 memberships in January: 31 new, 52 renewals.
- b. 622 FAEP members, 61 NAEP members.
- c. **Chapter representatives to reach out to non-renewals**
- d. NAEP plans to reduce the check frequency to semi-annually.
- e. Tax returns were filed in February for chapters whose fiscal year ends on September 30th. Those are FAEP, NE, NW, TB, SW, Tcc, and Tal. The Florida Department of State (Sunbiz) annual renewal for all chapters will be filed this month.

IX. President's Report (Ryan)

- a. Beacon articles due to Teri before the last week of March
- b. NAEP requested a chapter spotlight article for NAEP publication.

X. Old Business

- a. 2021 FAEP Conference (Fall 2021). Fall 2021 Conference. Amend contract to have virtual meeting if needed. Meeting this week to discuss conference.
 - a. Discussion
 - b. Committee
 - c. Timeline
- a. 2022 NAEP Conference: Fort Lauderdale. Tim is seeking a conference co-chair and volunteers to help with planning.
- b. 2023 FAEP Conference: Tallahassee Chapter will host it in 2023.

XI. New Business

- a. Environmental Coalition update
- b. GoToMeeting Webinars
 - i. Tim reminded the Board that FAEP has been allowing members and non-members to attend webinars for free. To encourage non-members to join,

Tim suggested that the Board consider charging a fee for non-members to attend webinars.

1. Tim made a motion to modify the policy for use of the GoToMeeting account. The modification would allow individual chapters to charge non-FAEP member participants to attend meetings if the chapter is utilizing the FAEP GoToMeeting account. Gina seconded; all were in favor, none opposed, none abstained, motion passed.

II. Board Goals

- i. Beacon Publication and Articles Goal – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) Central, Northeast, Northwest, South; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue (articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast
- ii. Beacon article request **Call for Volunteer from each chapter** to write a summary article for one of the NAEP conference sessions for the next newsletter.
- iii. Membership Increase Goal – 860.
- iv. Educational / Training Program for FAEP members

XII. Chapter Discussions

Due to the continuing COVID-19 pandemic, most chapters reported that their recent and future events have been limited and/or held virtually rather than in-person.

- a. Tallahassee – Tim. Had pre-legislative session. Next month in person socially distanced tour of a waste-water plant.
- b. Tampa Bay – Scott: Had a virtual lunch on drones and mapping program. Upcoming virtual social event in February where members pick up beer & cheese and have the brewmaster lead the tasting virtually. Upcoming golf tournament in March.
- c. Treasure Coast – Gina: Had virtual live stream of a Palm Beach County documentary, Hidden Wild documentary. Upcoming environmentally virtual trivia event.
- d. Central – Josh: Not present.
- e. Northeast – David: Nothing planned yet for this month. Starting to plan socially distanced in-person events.
- f. Northwest – Mike: Judged a middle school and high school science fair and presented gift cards to some of the winners.
- g. Southwest – George & Emma: Working on details of offering a FDACS exotic plant species identification course where they will offer CEU's. They are also working out the details of a swamp walk in Big Cypress.
- h. South – Ryan: Upcoming webinar on drones and remote sensing. Planning a hydric soils webinar or virtual trivia for March.

XIII. Upcoming Meeting – March 22, 2021 at 12 noon.

XIV. Review Action Items (if any). Action items identified above in red.

XV. Adjournment 12:55 pm