



FAEP BOARD MEETING MINUTES
October 26, 2020
12:00 noon (EST)
GoTo Meeting and Conference Call

I. Call to Order

II. Roll Call

Name	Attendance	Proxy
Ryan Goldman – President & At Large Member	X	
Amy Guilfoyle – Past President	X	
Elva Peppers – Vice President & At Large Member & Tallahassee Chapter	X	
Hannah Rowe – Treasurer & At Large Member		
John Abbott – Secretary & South Chapter	X	
Bruce Hasbrouck – Parliamentarian*	X	
Teri Hasbrouck – Administrator*	X	
David Wood – Northeast Chapter		
Will Stokes – Northwest Chapter	X	
Emma Fain– Southwest Chapter	X	
Scott Graf – Tampa Bay Chapter		
Gina Chiello – Treasure Coast Chapter		Niki Desjardin
Joshua Hirten – Central Chapter	X	
Tim Perry – At Large Member, NAEP Rep	X	
Joe Penta – At Large Member	X	
Jill King – At Large Member		
George Sprehn – At Large Member	X	

A majority of the board or their proxies shall constitute a quorum. John reported that there was quorum. *Non-voting position.

III. Approval of Prior Meeting Minutes

- a) John indicated that the September 2020 meeting minutes had not been distributed yet, so a vote to approve was postponed.

IV. Past President's Report (Amy / Tim)

- a) Nothing to report.

V. VP's Report (Elva)

- a) Nothing to report.

VI. Secretary's Report (John)

- a) Nothing to report.

VII. Treasurer's Report (Hannah)

- a. Not present
- b. Bank United
- c. Wells Fargo
- d. Income
- e. Expenses

VIII. Administrator's Report (Teri / Bruce)

- a. Processed 41 memberships: 16 new, 25 renewals. 72 non-renewals (a very high number of non-renewals, presumably due to covid-19).
- b. 727 FAEP members, 60 NAEP members within FAEP.
- c. Teri is working on the quarterly Beacon newsletter. **Action Item: Chapters to provide chapter news for the Beacon newsletter.**
- d. Bruce has been finishing the fiscal year closeout. Income from dues was lower this year, but expenses were also lower (several chapters did not request reimbursement for projects/events), so there was a positive balance sheet for the year.

IX. President's Report (Ryan)

X. NAEP Representative (Tim)

- a. NAEP 2021 conference (Phoenix, AZ) will be virtual due to ongoing concerns with covid-19. It is still scheduled for May 2021.
- b. Tim had sent in a request from FAEP to NAEP for \$1200 to support new member recruitment and appreciation, but NAEP won't be providing financial support given the costs associated with cancelling conference hotel and other financial uncertainties due to covid-19.
- c. The disbursement from NAEP to FAEP for the NAEP 2020 virtual conference has not yet been made.
- d. Bruce indicated that dues from January to July have not yet been received from NAEP.

XI. Old Business

- a. Reminder for \$1000 membership growth activities
- b. 2021 FAEP Conference - continuing to wait and see approach. Board consensus in September to hold 2021 conference in the Fall.
 - a. Committee volunteers
 - b. Determining committee structure

- c. Identify key responsibilities
- d. Develop timeline
- c. 2022: NAEP conference in Fort Lauderdale.
- d. 2023: Tallahassee Chapter will host it in 2023.

XII. New Business

- a. Membership initiatives. How to reach out and to whom? Prof. organizations, past members, new members, recent graduates?
 - i. The Board discussed impacts from covid-19 on membership. Some organizations are cutting budgets. Some people have webinar fatigue. Some people let their membership lapse because they are primarily interested in in-person networking. Chapters are trying to hold outdoor events with social distancing. Chapters are trying to provide member-only benefits (contests, scholarships, membership drive prizes, golf tournament, etc).
 - ii. FAEP chapters are providing frequent and valuable webinars available statewide and free.
 - iii. Bruce suggested that chapters look at what other chapters are doing nationwide. For example, Pennsylvania did 4 weeks of 1-hour sessions.
 - iv. Tim suggested sending a personal letter to members to encourage them to renew.
- b. Open discussion

XIII. Board Goals

- a. Beacon Publication and Articles Goal – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) Central, Northeast, Northwest, South; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue (articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast
- b. Membership Increase Goal – 860. Not discussed.
- c. Educational / Training Program for FAEP members

XIV. Chapter Discussions

Due to the COVID-19 pandemic, most chapters reported that their recent and future events have been limited.

- a. Tallahassee – Tim. Upcoming tour of solar farm.
- b. Tampa Bay – Bruce: Upcoming meeting on resiliency. November event will be on green energy.
- c. Treasure Coast – Niki: Next month will be student mentoring/networking event on zoom. Planning their annual awards event.
- d. Central – Josh: Had October webinar on Disney’s conservation program and gorillas. Upcoming event with East Central Regional Planning Council on the 2060 vision. Planning a member appreciation night in November.
- e. Northeast – David: Not present.
- f. Northwest – Will: Upcoming webinar in November with FWC on GIS natural resources and several other speakers.

- g. Southwest – Emma: Bingo photo contest is ongoing. Planning trainings related to FDACS, soils, and other events.
- h. South – John: Had a webinar on Phase I ESAs. Had a mentoring event with Nova Southeastern University. Upcoming webinar training on coral identification and BleachWatch in late October. Planning a webinar on how to read engineering plans.

XV. Upcoming Meeting – November 23, 2020 at 12 noon.

XVI. Review Action Items (if any). Action items identified above in red.

XVII. Adjournment 1:00 pm