



## FAEP BOARD MEETING MINUTES

October 28, 2019

12:00 p.m. (EST)

605-475-4000 (code 607028#)

### I. Call to Order

### II. Roll Call

Name	Attendance	Proxy
Tim Perry – President & At Large Member	X	
Amy Guilfoyle – Past President		
Ryan Goldman – Vice President & At Large Member	X	
Elva Peppers – Treasurer & At Large Member & Tallahassee Chapter	X	
John Abbott – Secretary & South Chapter	X	
Bruce Hasbrouck – Parliamentarian	X	
Teri Hasbrouck – Administrator		
Joshua Hirten – Central Chapter	X	
Stan Stokes – Northeast Chapter	Paul Gonzalez	
Will Stokes – Northwest Chapter	X	
Arielle Poulos – Southwest Chapter	X	
Tina Fritz – Tampa Bay Chapter	X	
Susan Mason – Treasure Coast Chapter	X	
Todd Hodgson – At Large Member		
Tom Mullin – At Large Member	12:12	
Jill King – At Large Member		
George Sprehn – At Large Member	X	

A majority of the board or their proxies shall constitute a quorum. John reported that there was quorum.

### III. Approval of September 2019 Meeting Minutes

- a) Ryan made the motion to approve the September 2019 minutes; Susan seconded; all were in favor, none opposed, none abstained, motion passed.

### IV. Past-President's Report

- a) Amy: not present.

### V. VP's Report

- a) Ryan provided an overview of the NAEP conference planning committee's meeting and review of the 2020 conference facilities, and the happy hour for the NAEP Board hosted by the South and Treasure Coast chapters.

### VI. Treasurer's Report

- a) Wells Fargo account balance is \$23,262.11. Elva reported that there were normal expenses this past month except for the reimbursement payments to chapters for membership recruitment, and a 2-year registration for engineering continuing education. Bruce wrote the chapter reimbursement checks yesterday.
- b) Budget: **Action Item: Elva will distribute the approved budget.**
- c) Bruce noted the conference net profit was approximately \$18K which will be split 50/50 between FAEP and the host chapter TBAEP.
- d) Bruce noted that the FAEP conference in Tampa generated approximately 20 new members. **Action item: Bruce will send out the list of new FAEP members; chapter representatives can review the list and see if they recognize any FAEP members that should also sign up at their chapter level.**
- e) Elva and Bruce reminded the chapters that if they plan to change the chapter Treasurer, do it by December and notify Bruce so he doesn't have to make the change twice and incur an extra fee.

### VII. Secretary's Report

- a) Elections
  - a. John reported that one of the seven At-Large positions is up for election: Elva has completed 3 years as an At-Large Director. **Action item: Tim will start the nomination process in November so that the election can be held in December and the new person can start in January.**
  - b. John reported that a few of the chapter representatives have completed three 1-year terms (Stan, Arielle, Tina, and Susan) and should be replaced per the bylaws, but John noted this needs to be done at the chapter level.

### VIII. Administrator's Report

- a) **Action item: Chapters that have a fiscal year that ends in September should submit their balance sheets to Bruce.**

## IX. President's Report

- a. NAEP Update. NAEP *Environmental Practice* and Newsletter: Tim reminded the Board that NAEP has a constant call for articles for the journal (technical) and the newsletter (more informal). **Action Item: Chapter representatives will encourage their members to submit articles for the NAEP *Environmental Practice* journal and the NAEP Newsletter.**

## X. Old Business

- a. 2019 FAEP Conference – Tampa.
  - i. Keynote speaker:
    1. Susan expressed concern that the keynote speaker wasn't politically neutral and he may have been better on a panel where his views could have been balanced by an opposing viewpoint. Tina and Bruce indicated the talk was not political.
- b. 2020 NAEP Conference – Fort Lauderdale
  - i. NAEP Board toured the conference hotel last month.
  - ii. The conference committee is targeting two keynote speakers (Florida Chief Resilience Officer Julia Nesheiwat, and Florida Chief Science Officer Tom Frazer) and NAEP will fill the 3<sup>rd</sup> one.
  - iii. Sponsorship information is coming out in the next week or so.
  - iv. The Local Conference Committee is having biweekly meetings.
  - v. Hotel reservations can now be made on the NAEP website.
  - vi. Tim is exploring if a registration discount can be made to any FAEP board members.
- c. 2021 and 2022 FAEP Conferences
  - i. **Action item: Chapter representatives to discuss with their boards about volunteering to host a FAEP conference in either 2021 or 2022.**
  - ii. **Action item: Bruce will send out a list of where past conferences have been held.**

## XI. New Business

- a) Committee Assignments. Tim explained we need committees: **Action item: Each Board member to volunteer for one of the following committees:**
  - a. Events
  - b. Memberships
  - c. Publications
  - d. Finance
  - e. Conference

## XII. Board Goals

- i. Beacon Publication and Articles Goal – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) Central, Northeast, Northwest, South; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue

(articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast

1. **Action item: Southwest, Tallahassee, Tampa Bay, and Treasure Coast chapter representatives to ensure that their chapter provides Beacon articles to Teri by December 31.**
- ii. Membership Increase Goal – 860.
  1. Current membership is 846.
- iii. Educational / Training Program for FAEP members; Multiple locations around the state; Possibly paid presenter; Possible topics - Phase 1 training, soils, regional botany, UMAM?

### **XIII. Chapter Discussions**

- a. Tallahassee – Elva Peppers and Tim Perry. Last month had a social with lots of students from a student chapter. Upcoming luncheon on pre-legislative session.
- b. Tampa Bay – Tina Fritz and Bruce Hasbrouck. Had a luncheon on endangered species. Upcoming luncheon with a panel of four speakers on red tide.
- c. Treasure Coast – Susan Mason: Had a panel discussion on coastal resiliency. Nov 20 will be a guided night hike at Jonathan Dickenson State Park.
- d. Central – Joshua Hirten: Had a luncheon on reclaimed wastewater at the Orlando wetlands park. November event will be a holiday / casino night with a drive for new members.
- e. Northeast – Paul Gonzalez. Stan Stokes is retiring from his position as chapter representative and the chapter is seeking his replacement. Had a social in October. November event will be a speaker. December event will be a membership appreciation event at a hockey game.
- f. Northwest – Will Stokes: Annual symposium will be on November 1; they will have 6 speakers on local environmental research.
- g. Southwest –Arielle Poulos. Had events in Fort Myers and Sarasota on smalltooth sawfish. They are planning a 2-month invasive species data collection effort. They are partnering with AWRA, Gulf of Mexico Alliance, FGCU, Northport/FWC, and FDEP in Lee County on various initiatives.
- h. South – John Abbott: Had NPDES stormwater management inspector training. Held a happy hour for NAEP Board. Held a coral identification and BleachWatch training. Held an Adopt-an-Island cleanup at Sandspur Islands. Upcoming 2-day wetland delineation training. Upcoming falliday party and annual membership meeting.

**XIV. Upcoming Meeting** – Next meeting will be November 18; notify Tim and John if you can't make it.

**XV. Review Action Items (if any)** Action items identified above in red.

**XVI. Adjournment** 1:00 pm