



FAEP BOARD MEETING MINUTES

May 13, 2019

12:00 p.m. (EST)

605-475-4000 (code 607028#)

I. Call to Order

II. Roll Call

Name	Attendance	Proxy
Tim Perry – President & At Large Member	X	
Amy Guilfoyle – Past President	X	
Ryan Goldman – Vice President & At Large Member	X	
Elva Peppers – Treasurer	X	
John Abbott – Secretary	X	
Bruce Hasbrouck – Parliamentarian		
Teri Hasbrouck – Administrator	X	
Todd Hodgson – Central Chapter		
Stan Stokes – Northeast Chapter	X	
Will Stokes – Northwest Chapter	X	
John Abbott – South Chapter	X	
Arielle Poulos – Southwest Chapter		
Elva Peppers – Tallahassee Chapter	X	
Tina Fritz – Tampa Bay Chapter	X	
Susan Mason – Treasure Coast Chapter	X	
Hannah Rowe – At Large Member	X	
Elva Peppers – At Large Member	X	
Tom Mullin – At Large Member	X	
Jill King – At Large Member	X	
George Sprehn – At Large Member	X	

A majority of the board or their proxies shall constitute a quorum.

III. Approval of April Meeting Minutes

- a) Susan made the motion to approve the April 2019 minutes; Stan seconded; all aye; motion passed.

IV. Past-President's Report

- a) Amy: nothing to report.

V. VP's Report

- a) Ryan: Ryan and John are going to the NAEP conference in Baltimore next week; they have volunteer responsibilities and will distribute flyers for the 2020 conference in Fort Lauderdale.

VI. Treasurer's Report

- b) Net income was +\$3,543
- c) Tim provided updates to the Wells Fargo and Bank United account balances. Bank United account is now in a Certificate of Deposit (CD)

VII. Secretary's Report

- a) John: nothing to report.

VIII. Administrator's Report

- a) Teri reported that the current membership is 771.
- b) Teri indicated that there were 102 new or renewing members, but the number may be skewed this month because of transferring over to the new platform. Teri said that most chapters lost members this month.
- c) Teri explained that two reminder emails are sent out prior to a membership expiring, and a third email is sent out after the expiration date.
- d) Teri encouraged the Board to review the new website and provide any feedback on issues that need fixing or improvement.

IX. President's Report

- a. NAEP Update
 - i. NAEP *Environmental Practice* and Newsletter: Tim reminded the Board that NAEP has a constant call for articles for the journal (technical) and the newsletter (more informal). **Action Item: Chapter representatives will share the NAEP call for articles for the NAEP *Environmental Practice* journal and the NAEP Newsletter with their chapter members.**
 - ii. Action Item: Teri needs articles for the Beacon by June 30 from Southwest, Tallahassee, Tampa Bay, and Treasure Coast Chapters.

X. Old Business

- a. 2019 Conference – Tampa.
 - i. Tina explained the deadline for abstracts has been extended to May 17.
 - ii. Tina stated she has over 50 abstracts and she could use a few more, especially on remediation and transportation.
 - iii. Tina provided an overview of the keynote speakers, trips, and general planning.

- iv. Tina stated sponsorship will open up in June and that FAEP will ask each chapter to be a sponsor.
- b. 2020 Conference – Fort Lauderdale
 - i. Tim explained that a Save the Date and a Call for Abstracts flyer has been prepared and will be distributed at the Baltimore conference by Ryan and John.
 - ii. Tim explained that a draft budget has been prepared and will be discussed at the NAEP board meeting next week.
 - iii. Three representatives of the South Chapter (Ryan, John, and Jen Savaro) are going to the 2019 conference in Baltimore to bring back lessons learned.

XI. New Business

- a) None.

XII. Board Goals

- i. Beacon Publication and Articles Goal – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) Central, Northeast, Northwest, South; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue (articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast
 - 1. **Action item: Chapter representatives to ensure that their chapter provides articles to Teri for use in the Beacon.**
- ii. Membership Increase Goal – 860. Membership is low – we are about 100 people below the goal. Tim suggested that we may need a membership committee. The board discussed doing a membership drive before/during the annual conference. In the past, this involved incentives like giveaways and cash prizes. Tim noted we need to measure the membership after the conference. **Action item: Chapter representatives to send any ideas on how to increase membership to Tim and Hannah. .**
- iii. New Website – discussed above under Administrator’s Report. Teri explained that if a chapter wants to use memberclicks to send out messages to your chapter memberships, Teri has directions on how to do it.
- iv. Educational / Training Program for FAEP members; Multiple locations around the state; Possibly paid presenter; Possible topics - Phase 1 training, soils, regional botany, UMAM? Tim asked Board members to think about possible topics/speakers. Tim will check on whether Jeff Littlejohn and/or FES is interested in doing something on the 404 Assumption. Tim asked Tina to review the Tampa conference abstracts to see if there are any that could also be potential statewide training opportunities.

XIII. Chapter Discussions (as time permits).

- a. Tallahassee – Elva Peppers. Next event is a luncheon this week on legislative updates. They are about to roll out a new website with StarChapter.
- b. Tampa Bay – Tina Fritz. Next event is a luncheon on air quality. The chapter sponsors the Middleton High School robotics team and the team is doing a demo before the luncheon. They are planning a social. Teri said TBAEP donated \$1000 to an oceanography camp for girls.
- c. Treasure Coast – Susan Mason: Working on a website. Planning a logo contest. Had a birding event at Wakodahatchee on May 9. June event will be a social / trivia night.
- d. Central – Hannah Rowe: Had event with David Jones of Orange County environmental division. Will have a social this week.
- e. Northeast – Stan Stokes. Luncheon scheduled on PFAS contamination. Working on website improvements. Working on scholarship program.
- f. Northwest – Will Stokes: Monthly luncheon this week with Taylor Engineering presenting on artificial reefs. Participating in the Alabama / Florida air and waste management symposium in Pensacola. Planning a young professionals event. Planning an annual symposium on local environmental research.
- g. Southwest – George Sprehn. Upcoming elections will change some board members. Working on website improvements. Preparing a newsletter. Working on a logo. Upcoming kayaking / bat event, upcoming GIS event in June, upcoming swamp walk.
- h. South – John Abbott: April 27 was invasive vegetation removal and botany walk at Miramar Pineland in collaboration with Broward County. May 22 event will be a tour of a CBI petroleum recovery facility.

XIV. Other Discussion

XV. Upcoming Meeting – Monday, June 24. Susan will miss it.

XVI. Review Action Items (if any) Action items identified in red.

XVII. Adjournment 12:46 pm