



FAEP BOARD MEETING MINUTES

August 12, 2019

12:00 p.m. (EST)

I. Call to Order

II. Roll Call

Name	Attendance	Proxy
Tim Perry – President & At Large Member	X	
Amy Guilfoyle – Past President	X	
Ryan Goldman – Vice President & At Large Member		
Elva Peppers – Treasurer & At Large Member & Tallahassee Chapter	X	
John Abbott – Secretary & South Chapter	X	
Bruce Hasbrouck – Parliamentarian	X	
Teri Hasbrouck – Administrator	X	
Todd Hodgson – Central Chapter	X	
Stan Stokes – Northeast Chapter		
Will Stokes – Northwest Chapter	X	
Arielle Poulos – Southwest Chapter	X	
Tina Fritz – Tampa Bay Chapter		
Susan Mason – Treasure Coast Chapter	X	
Hannah Rowe – At Large Member	X	
Tom Mullin – At Large Member	X	
Jill King – At Large Member	X	
George Sprehn – At Large Member	X	

A majority of the board or their proxies shall constitute a quorum. John reported that there was quorum.

III. Approval of June 2019 Meeting Minutes

- a) Elva made the motion to approve the June 2019 minutes; Arielle seconded; all in favor, no oppose, Susan abstained because she wasn't present at the June meeting, motion passed.
- b) The July meeting was cancelled so there are no meeting minutes for July.

IV. Past-President's Report

- a) Amy: nothing to report.

V. VP's Report

- a) Ryan: not present.

VI. Treasurer's Report

- b) Elva noted there were above-normal expenses of approximately \$6K, primarily due to a \$5,400 memberclicks fee and a \$1,000 reimbursement for John to attend the NAEP conference in Baltimore.
- c) Wells Fargo statement balance was \$20,896.45.
- d) BankUnited CD: No change other than interest. Balance is over \$25,000.
- e) Our fiscal year ends at the end of September. **Action Item: Any expense reimbursement for FY 2019 needs to be sent to Elva by the middle of September.**
- f) **Action Item: Elva will send out the chapter reimbursement request form to each chapter for next fiscal year. Elva recommended that chapters send them back promptly.**
- g) Elva, Tim, and Bruce will prepare a draft budget for the board's approval at the September meeting at the FAEP conference in Tampa.

VII. Secretary's Report

- a) John: nothing to report.

VIII. Administrator's Report

- a) Teri explained that there were 53 new or renewing members in July; about half are new members and half are renewing members.
- b) Teri reported that the current membership is 787 and we have 61 NAEP members.
- c) Teri said we often get more new members at this time of year because people sign up when they register for the FAEP annual conference.

IX. President's Report

- a. NAEP Update. NAEP *Environmental Practice* and Newsletter: Tim reminded the Board that NAEP has a constant call for articles for the journal (technical) and the newsletter (more informal). **Action Item: Chapter representatives will encourage their members to submit articles for the NAEP *Environmental Practice* journal and the NAEP Newsletter.**

X. Old Business

- a. 2019 Conference – Tampa.
 - i. Bruce stated that 5 of 7 chapters have sponsored the conference, the exhibitor space is sold out, 111 people have registered to date, they are adding a Wednesday evening reception, the non-member rate includes a free membership which has resulted in approximately 10 new members, about half of the hotel room block has been used, and many people have signed up for the living shorelines training event.
 - ii. **Action item: Bruce encouraged each board member to register for the conference, and encouraged each chapter to promote the conference.**
- b. 2020 Conference – Fort Lauderdale
 - i. Tim noted that the next Local Conference Committee is on Wednesday 8/14/2019 at 5:30 pm and board members are encouraged to call in.
 - ii. Tim explained that a budget has been approved by NAEP and the high audio-visual cost has been negotiated down.
 - iii. Tim stated that we can start promoting the NAEP conference now that the FAEP conference is almost here (e.g., soliciting sponsorships and abstracts). Field trip planning also needs to start soon.

XI. New Business

- a) Review of CFAEP Bylaw Amendment.
 - a. Todd notified FAEP that CFAEP is proposing to increase their number of board members from 7 to 9. FAEP board members had no objections. CFAEP will vote on it next week. No vote by FAEP was needed.

XII. Board Goals

- i. Beacon Publication and Articles Goal – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) Central, Northeast, Northwest, South; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue (articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast
 1. **Action item: Chapter representatives to ensure that their chapter provides Beacon articles to Teri by 3rd week of September – the newsletter goes out approximately October 1.**
- ii. Membership Increase Goal – 860.
 1. Bruce stated that the ratio of members to non-members at the FAEP conference is approximately 50/50 and Tim noted there is an opportunity to get new members at the conference.
- iii. Educational / Training Program for FAEP members; Multiple locations around the state; Possibly paid presenter; Possible topics - Phase 1 training, soils, regional botany, UMAM?
 1. **Action item: Arielle to provide information on her chapter's gopher tortoise training to Tim so it can be evaluated for wider use.**

2. Tim noted the living shoreline training at the upcoming FAEP conference is a popular topic.

XIII. Chapter Discussions (as time permits).

- a. Tallahassee – Elva Peppers. Last month was a speaker from FSU Planning Department who discussed master planning of Panama City after the hurricane. Last week was a social at a brewery – good turnout. Upcoming event in September may be a FDEP speaker on the Volkswagen settlement.
- b. Tampa Bay – Bruce Hasbrouck. August 4 was a baseball game – had about 19 attendees. Had an annual planning retreat in early August to plan events for the next year. August 15 will be a women in STEM event – very popular last year and again this year. August 21 will be monthly luncheon on remediation with 4 speakers. September will be the FAEP conference.
- c. Treasure Coast – Susan Mason: In July there was sea turtle presentation and nesting walk. Also had a social at a brewery which supported Loggerhead Marine Life Center and a wildlife group that handles big cats. On August 22 there will be a presentation from Bob Carr who will discuss archaeology in the Everglades – this is a joint event with SFAEP.
- d. Central – Todd Hodgson: There will be a luncheon this Thursday with a speaker from UF IFAS on Florida-friendly landscaping. In September they are planning their annual oyster event at AECOM.
- e. Northeast – Stan Stokes not present, no update.
- f. Northwest – Will Stokes: Upcoming luncheon will be Taylor Engineering speaking about artificial reef construction. They are planning a social event for September, and a field trip for September or October.
- g. Southwest – Arielle Poulos. They had a recent social. Upcoming event is a social with bowling. They are planning an invasive removal contest. They are planning a grass training event. In September they have a 3-part lunchtime webinar on water: September 10, 17, and 24. **Action item: Arielle to send a flyer or other information on the 3-part webinar to Tim for possible distribution statewide.**
- h. South – John Abbott: On July 6 they did a quarterly cleanup under their Adopt-an-Island program. On July 13, they had NSU biologists do a sea turtle hatchling lecture and release; the event was offered to members and families only with the goal of getting non-members to become FAEP members. Upcoming joint event on August 22 Treasure Coast Chapter on archaeology in the Everglades. Upcoming event in August on sawfish.

XIV. Upcoming Meeting – Next meeting will be in person on Friday September 20 at the FAEP conference in Tampa. Lunch at 12 noon with business from 12:30 until 1:30 pm for anybody who needs to call in.

XV. Review Action Items (if any) Action items identified above in red.

XVI. Adjournment 12:39 pm