

FAEP BOARD MEETING MINUTES

12 Oct 07

12:00 – 1:00

Conference Call

Present:

Bruce Hasbrouck

Don Deis

Kathy Hale

Paul Looney

Nancy Rodlun

Erik Neugaard

Bridgett Tolley

Kevin Carter

Robin Burgess

Barbara Albrecht

Heather Maggio

I. Approval of September 2007 Meeting Minutes

The minutes were not available for review or approval.

II. Chapter Reports

Bridgett Tolley- CN

- October workshop with USACE about Rapanos changes
- Fall Social in November

Ed Currie - NE

Paul Looney - NW

- Joint meeting last week with Bay Area Resource Council & UWF
- Transforming Energy presentation available from NAEP, recommend it

Kevin Carter - SO

- Alternate Water Supply speaker last month, CDM was lunch sponsor
- Erik Neugaard is speaker this month
- Annual conference is November 29th & 30th

Debbie Tyson -SW

Bruce Hasbrouck TB

- Renewable Energy speaker last month
- October topic is Springs by SWFWMD, meeting is at their office
- University of Tampa Student Chapter coordination
- Fall Social (Falliday) is in November
- Wetland Workshop in October

Robin Burgess - TC

- October is a Networking meeting
- December is holiday party and elections

Curtis Watkins - TL

III. President's Report (Bruce Hasbrouck)

- Send Bruce meeting notices a few months in advance so he can attend Chapter meetings.

- Reported on NAEP Chapter President's meeting. Biggest discussion was regarding affiliated members.
- Working on more student chapters.

IV. Membership Report (Don Deis)

- Need updated chapter contact matrix.
- Chapters need to know the number of members for each reimbursement.
- Some May members still not showing in FAEP database.
- All chapters need to thoroughly review FAEP's list against their list to insure accuracy in both.
- Renewal notifications will be going out from FAEP. Chapters will be responsible for welcome/renewal letters or emails.
- TC waives lunch fee if someone joins at an event. This has worked well for them.

V. Treasurer's Report (Kathy Hale)

- This report was postponed until the end of the meeting
- \$19,000+ in checking account. Follow up with Vanguard balance (\$7,508.71).

2008 Budget

- Proposed 2008 Budget was reviewed.
- 2007 budget had more income than expenses. However, sponsorship and Beacon sales were lower than forecasted.
- Keeping postage and printing line item for now.
- Need 800 members to meet expenses.
- Two chapter requests: Tampa Bay and Central Florida to assist in programs. Money is in the forecasted budget.
- Request to increase NAEP dues line to \$600 for Officer's NAEP dues. This will require additional advertisements/sponsorships to meet this expense. Haven't spent from this line item yet.
- NAEP Conference line item needs to provide for President, Florida Rep and FAEP Administrator (time costs too).
- Motion to approve budget made by Kathy Hale, second by Don Deis, no other discussion.
- Motion to revisit NAEP Affiliation Agreement. All in favor of motion.
- Insurance approved in budget, payment will be submitted.

VI. Association Administrator Report

Membership

- 664 members. 27 processed in September, 6 renewals and 21 new members.

Newsletter

- Created a contest to go in the newsletter for individuals to submit ideas for a new name and design. Winner will get dues paid for one year to local chapter, FAEP & NAEP.
- Abbreviated electronic newsletter to go out at end of the month.
- Discussion regarding advertising prices. The newsletter committee needs to make a recommendation on pricing to the board.

Website

- If newsletter contest goes well, propose same contest for the web.
- Employment postings are the busiest part of the web.

VII. Committee Reports

- Awards: Bruce will provide Erik specific information to move forward with awards.
- Need newsletter chair.

VIII. Old business

- Insurance
 - Quote for liability to cover all chapters including incidental alcohol coverage (\$1 million per occurrence/\$2 million for the year) - \$1710.
 - Will send copy of policy to the presidents of each chapter.

IX. New Business

- Treasure Coast received a mailing form the IRS stating that each chapter that is incorporated has to do an annual filing. This is in regard to the Pension Protection Act of 2006.
 - o Each chapter is to give FAEP their info to include in the FAEP filing.
- Bruce Hasbrouck needs feedback regarding the NAEP affiliation member issue by Wednesday. Please provide it via email.

IX. Upcoming Meetings

- November – Ex Comm
- December - TeleCon

X. Adjournment

- Motion to adjourn by Kathy Hale.