



**FAEP BOARD MEETING MINUTES**  
**March 22, 2021**  
**12:00 noon (EST)**  
**GoTo Meeting and Conference Call**

**I. Call to Order**

**II. Roll Call**

Name	Attendance	Proxy
Ryan Goldman – President & At Large Member		
Amy Guilfoyle – Past President	X	
Elva Peppers – Vice President & At Large Member & Tallahassee Chapter	X	
Kelley Samuels – Treasurer & At Large Member	X	
Jen Savaro – Secretary & South Chapter	X	
Bruce Hasbrouck – Parliamentarian*		
Teri Hasbrouck – Administrator*		
David Wood – Northeast Chapter		
Mike Cobb– Northwest Chapter		
Emma Fain– Southwest Chapter	X	
Scott Graf – Tampa Bay Chapter	X	
Gina Chiello – Treasure Coast Chapter	X	
Joshua Hirten – Central Chapter	X	
Tim Perry – At Large Member, NAEP Rep	X	
Joe Penta – At Large Member		
Jane Gregory – At Large Member	X	
George Sprehn – At Large Member	X	

A majority of the board or their proxies shall constitute a quorum. Elva reported a quorum was present. \*Non-voting position.

**III. Approval of Prior Meeting Minutes**

- a) Kelley made a motion to approve the February 2021 meeting minutes with Bruce’s comment implemented, George seconded; all were in favor, none opposed, none abstained, motion passed.

**IV. Past President's Report (Tim)**

- a) Tim reported on the past NAEP chapter committee call. NAEP will be hosting Advanced NEPA workshops and would like to partner with chapters around country. Potential for profit for cost sharing.
  - a. Call for vote – Investigate possibly of partnering with NAEP on hosting a NEPA workshop in Florida – Jane made a motion, Josh seconded; all were in favor, none opposed, none abstained, motion passes.
- b) NAEP conference in MAY – discount for NAEP and chapter affiliate. Schedule coming out soon. The conference will be virtual.
- c) Tim will discuss in NAEP Chapter call the issue with timely data of who is joining FAEP – switching paying monthly to twice a year.

**V. VP's Report (Elva)**

- a) Nothing to report.

**VI. Secretary's Report (Jen)**

- a) Nothing to report.

**VII. Treasurer's Report (Kelley)**

- a. Wells Fargo: \$28,275.39
- b. Bank United: \$26,317.44
- c. Total income for March 2021 \$3,802.22

**VIII. Administrator's Report (Teri / Bruce- not present at the meeting)**

- a. Processed 46 memberships in January: 23 new, 23 renewals. Nonrenewals list long
- b. 612 FAEP members, 61 NAEP members. Down from 2020 – was 812 FAEP members.
- c. Chapter representatives to reach out to non-renewals
- d. NAEP plans to reduce the check frequency to semi-annually.

**IX. President's Report (Ryan)**

- a. Beacon articles due to Teri by March 24<sup>th</sup>. Central, NE, NW and South chapters have articles due for the spring issue.

**X. Old Business**

- a. 2021 FAEP Conference (Fall 2021). Fall 2021 Conference. Amend contract to have virtual meeting if needed. Meeting this week to discuss conference.
  - a. Discussion – Need presenters. Each chapter should submit at least one presentation.
  - b. Committee – Elva asked for volunteers from the board. Tim, Jane and Jen volunteered.
  - c. Timeline
- a. 2022 NAEP Conference: Fort Lauderdale. Tim is seeking a conference co-chair and volunteers to help with planning.
- b. 2023 FAEP Conference: Tallahassee Chapter will host it in 2023.

- c. Elva sent out NAEP 2021 sponsorship prospectus. Discussed FAEP potentially sponsoring Keynote speaker.
  - i. Need to amend budget to add sponsorship category for the NAEP conference. Kelley, Bruce, Ryan and Elva will prepare a proposal for next meeting. Tim Perry suggested that the extra budget money could come from savings from NAEP travel line.

## **XI. New Business**

- a. Environmental Coalition update -skipped
- b. GoToMeeting Webinars
  - i. Tim reminded the Board that FAEP has been allowing members and non-members to attend webinars for free. To encourage non-members to join, Tim suggested that the Board consider charging a fee for non-members to attend webinars.
    - 1. Tim made a motion to modify the policy for use of the GoToMeeting account. The modification would allow individual chapters to charge non-FAEP member participants to attend meetings if the chapter is utilizing the FAEP GoToMeeting account. Gina seconded; all were in favor, none opposed, none abstained, motion passed.
- c. Josh reported Central Florida chapter hosted 404 assumption webinar – Had over 200 people attend. Shows need and demand for that information and something that would benefit FAEP has a whole. Possible state webinar in later half of year – members only.
- d. Jane discussed possible webinar on legislative presumptions and how to change ordinances, etc. to meet sustainable and resiliency demands.

## **II. Board Goals**

- i. Beacon Publication and Articles Goal – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) Central, Northeast, Northwest, South; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue (articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast
- ii. Beacon article request **Call for Volunteer from each chapter** to write a summary article for one of the NAEP conference sessions for the next newsletter.
- iii. Membership Increase Goal – 860.
- iv. Educational / Training Program for FAEP members

## **XII. Chapter Discussions**

Due to the continuing COVID-19 pandemic, most chapters reported that their recent and future events have been limited and/or held virtually rather than in-person.

- a. Tallahassee – Tim. Legislative update. Would like to have in person events.  
Tours of waste treatment or recycling facility

- b. Tampa Bay – Scott: March – golf tournament – over 100 golfers attended. Virtual lunch with FWC – well attended. Young professionals meeting. Virtual event in April and coastal cleanup.
- c. Treasure Coast – Gina: Hosted USACE lunch and learn – engineering with nature. April – Tyler Shredway - Treasure coast reporter, reported on environmental impacts to TCC, Beach cleanup – celebrate earth day.
- d. Central – Josh: Golf tournament. Hosted Brightline. April – River cleanup. Webinar with Amy Green - Author of Moving Water: The Everglades and Big Sugar.
- e. Northeast – David: Not present
- f. Northwest – Mike: Not present
- g. Southwest – George & Emma: Emma – April – Wetland delineation and hydric soils, exotic weed removal, kayak and canoe expedition. George - No non-renewables this past month. Looking into discount memberships and 2 year memberships
- h. South – Jen: College relief program, virtual hydric soils webinar.

**XIII. Upcoming Meeting** – April 26, 2021 at noon

**XIV. Review Action Items (if any).** Action items identified above in red.

**XV. Adjournment** 12:59 pm